



DEPARTMENT OF STATE
WASHINGTON

January 22, 1947

STATINTL

[REDACTED]
Executive for Personnel and Administration
Central Intelligence Group
New War Department Bldg.
Washington 25, D. C.

STATINTL

[REDACTED]
This is to confirm the terms of the agreement between the State Department and the Central Intelligence Group relative to the split use of the telephone switchboard and operators. Those terms, as stated in your letter of January 10, 1947, are considered to be correct, i.e. the State will be responsible for:

- (a) The salaries of the telephone operators, who service State Department personnel located in War Annex No. I, 401 23rd St., N. W., and the Washington Auditorium, 19th and New York Ave., N. W. At present there are three such operators employed at grade CAF 3.
- (b) One third of the salaries for the Chief Operator and the Floor Supervisor.
- (c) One third of the monthly rental of the switchboard together with related equipment including Government tie lines.
- (d) Service charges for all State Department branches and extensions located in the buildings referred to above. It is understood that these charges will be billed directly to the State Department, and that the bill will be sent to the Central Intelligence Group for checking by the Chief Operator. It is requested that, after this checking procedure, the bill be sent directly to Division of Central Services, Room 914, Walker-Johnson Bldg., 1734 New York Ave.

Very truly yours,

Carlisle H. Humelsine
Director,

Office of Departmental Administration

